

QUALITY ASSURANCE MANAGER– JOB DESCRIPTION

NIBBI SUMMARY

Nibbi Brothers General Contractors is a dedicated team of construction professionals servicing our clients and community by building safely with integrity, innovation and quality. Our core markets include commercial, civic, seismic retrofits, historic restoration, waterfront structures, education, housing, hospitality, and community based facilities. Nibbi self-performs several scopes of work and has a structural concrete division. Nibbi Concrete partners with Nibbi's general contracting business, as well as other Bay Area General Contractors. Over 95% of our projects are negotiated, ranging in size up to \$150 million.

At Nibbi, we provide dynamic career opportunities and mentoring for our employees. We encourage leadership training and continuing education at all levels. We are proud of our emphasis on fostering a strong sense of family through caring, mutual respect, and promoting a strong work / life balance. We continuously strive to recruit, develop, and retain the best talent.

POSITION SUMMARY

The Quality Assurance (QA) Manager's primary responsibility is to perform peer reviews of design documents for constructability issues specific to accessibility regulations, waterproofing, roofing assemblies, windows and storefronts, and other areas of high risk. Occasional travel is required. This position reports to the Director of Quality Assurance/Quality Control (QA/QC).

ESSENTIAL FUNCTIONS

- Provide detailed QA "Constructability Reviews" of design documents with specific focus on building envelopes, waterproofing, roofing assemblies, windows/storefronts, and other areas of high risk.
- Lead design review meetings with Client, design team, and/or specialty consultants.
- Transition projects from QA to Operations by preparing and presenting a summary of the QA design review period.
- Promote Nibbi's standards of quality and safety.

RESPONSIBILITIES

- Review project designs for compliance with CA building codes and regulations.
- Assist Preconstruction staff with development of Requests for Information (RFIs) to be issued to design team.
- Assist Preconstruction/Estimating department, as needed.
- Collaborate with multiple project teams simultaneously.
- Collaborate on development and publication of Nibbi's QA/QC standards.
- Conduct training for Preconstruction/Estimating staff on Nibbi's QA/QC standards.
- Attend company and industry events including meetings, trainings, workshops, trade shows, etc.
- Maintain current knowledge of building codes, new products, and other relevant industry developments
- Other related duties as assigned.
- Represent Nibbi in a professional manner.

QUALIFICATIONS

Must have at least 5 years of professional experience in design and construction with an emphasis on building envelope waterproofing design. Candidates must have current knowledge of CA building codes, ordinances, and accessibility regulations. This position requires a high level of fluency reading plans, specifications, and related project documents and professional experience in bidding processes and project management. Key competencies are initiative, organizational skills, effective communication, teamwork, and dependability.

Bachelor's Degree in Architecture or Engineering or equivalent experience.

Technical Skills: Proficiency with Microsoft Office Suite and Bluebeam is required. Experience using BIM, AutoCad, Procore, Building Connected, and P6 is preferred.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee, with or without reasonable accommodation, to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to:

- Sit for long periods of time.
- Look at a computer monitor for extended periods.
- Use hands and fingers.
- Reach with hands and arms.

COMPENSATION & BENEFITS

Comprehensive medical, dental, and vision

Flex plans

Life insurance

Supplemental insurance plans

401K with employer matching

PTO

Holidays

Incentive compensation bonus

Educational reimbursement

Student loan repayment assistance

Nibbi Brothers is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, disability, national origin, veteran status or any other personal characteristic protected by law. Employment decisions are made on the basis of qualifications, merit, and business need.

Must be authorized to work in the US now and in the future without employer sponsorship

Contractor's License #757362