

PROJECT SAFETY COORDINATOR – JOB DESCRIPTION

NIBBI SUMMARY

Nibbi Brothers is a dedicated team of construction professionals servicing our clients and community by building with integrity, innovation and quality. Nibbi upholds the highest standards in job site safety, safe building practices, and employee safety education. Our core markets include commercial developments, community based education facilities, mixed use and multifamily housing, seismic upgrades, historic upgrades, and waterfront projects; we also have a structural concrete division. Over 95% of our projects are negotiated, ranging in size up to \$150 million.

At Nibbi we provide dynamic career opportunities and mentoring for our employees. We are proud of our emphasis on fostering a strong sense of family through caring, mutual respect, and promoting a strong work / life balance. We encourage leadership training and continuing education at all levels. We continuously strive to recruit, develop, and retain the best talent.

POSITION SUMMARY

The Project Safety Coordinator's primary responsibility is to support the project team in the implementation of Nibbi's Environmental Health & Safety program. Some travel is required between projects. Currently, all Nibbi projects are in the SF Bay Area. This position reports to the EH&S Manager.

ESSENTIAL FUNCTIONS

- Lead in promoting Nibbi's safety culture.
- Monitor all safety issues and concerns, and ensure Nibbi's standards of safety are adhered to.
- Verify all work is performed in compliance with Nibbi's EH&S program and contract safety specifications.
- Assist in the monitoring of subcontractor safety performance.
- Conduct regular jobsite and work area inspections, noting safety violations and corrective actions.
- Thoroughly investigate all incidents (including near miss, injury, property damage, general liability) immediately and perform root cause analysis.

RESPONSIBILITIES

- Assist project teams in identifying hazards and implementing controls.
- Immediately address safety violations at job site(s).
- Assist Project Superintendents in establishing, implementing, and monitoring jobsite emergency action plans.
- Ensure subcontractors are working within the parameters of the Nibbi EHS program and /or CalOSHA regulations.
- Work with Superintendents and Project Managers to obtain and manage required safety documents, signage, and equipment for all assigned job sites.
- Verify all workers have the necessary training for the tasks they are performing.
- Represent Nibbi during CalOSHA activities, including insurance investigations and jobsite walks.
- Conduct thorough incident investigations (including near misses) and make recommendations for corrective action. Complete root cause analysis for all incidents occurring on assigned projects.

- Participate in jobsite subcontractor coordination meetings and jobsite safety meetings.
- Create daily, weekly, and monthly safety reports.
- Serve as liaison to medical personnel, ensuring protocols and reporting best practices are followed.
- Assist in the development of the project safety program.
- Assist in the coordination of training for field personnel.
- Other related duties as assigned or needed.

QUALIFICATIONS

Degree in EH&S, or related field, preferred and minimum 2 years of experience in the construction industry as a safety professional. Project Safety Manager candidates must have a strong understanding and knowledge of the construction industry and jobsite safety requirements, including health and safety hazards, and hazard control. Key competencies are communication, teamwork, initiative, and dependability. **Technical Skills:** MS Office Suite, ProCore, People Trak

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee, with or without reasonable accommodation, to successfully perform the essential functions of this job. While performing the duties of this job the employee may be exposed to conditions that include weather such as heat and/or humidity and cold; fumes or airborne particles; exposure to dust and asphalt; and moving mechanical parts. There may be occasional exposure to toxic or caustic chemicals. Conditions can also include risk of electrical shock and vibration. The noise level in the work environment can often be loud.

The Project Safety Coordinator is regularly required to:

- Walk, climb, sit, and stand. Gain access to areas via ladders, stairs, scaffolds, scissor lifts, and boom lifts. Navigate uneven terrain.
- Talk and hear at normal levels.
- See with close vision, distance vision, color vision, peripheral vision, depth perception, and have the ability to adjust focus.
- Reach with hands and arms.

COMPENSATION & BENEFITS

Comprehensive medical, dental, and vision
 Flex plans
 Life insurance
 Supplemental insurance plans
 401K with employer matching

PTO
 Holidays
 Incentive compensation bonus
 Educational reimbursement
 Gym membership discount

Nibbi Brothers is an equal opportunity employer.